## **How Facilities Administration Advertises for Bids**

The State has set certain standards of quality for all work done by private contractors. When the State calls for bids on a particular job, the Department of Management and Budget identifies in each bidding document what these standards are. You must read them and understand them.

Staff from Department of Management and Budget, Facilities Administration, are available to help you. But, you also must help yourself by keeping yourself informed on what the State needs.

With hundreds of contractors, large and small, operating throughout the state, it is impossible for the Department of Management and Budget, Facilities Administration, to notify each one individually of requests for bids. In other words, instead of the State coming directly to you, you must come to the State if you want to share in its contracts.

Each Week, the Department of Management and Budget, Facilities Administration, advertises for bids in the Michigan Contractor and Builder magazine and in the ADVERTISEMENTS section of its Web Page. The advertisement will contain basic information regarding the project and how to obtain the documents to bid for the proposed work. Bids must be submitted on the forms provided in the bidding documents. For subscription information, the address and telephone number is as follows:

Michigan Contractor and Builder 40000 Grand River Avenue, Suite 404 Novi, Michigan 48375 Phone 248-471-5811

If you need additional information please call or visit:

Facilities Administration, Design and Construction Division Second Floor, Stevens T. Mason Building P.O. Box 30026 Lansing, Michigan 48909 Phone: 517-373-6227